



Information Kit on Testing Fixed Height Chairs

1 Introduction

AFRDI Blue Tick Certification (see section 5) is based on *AS 4688.1:2018* and *AS/NZS 4688. Parts 2, 3 and 4:2000*. This standard focuses on the testing requirements of most types of chairs (and stools) other than:

- ergonomic office height adjustable swivel chairs.
- moulded plastic monobloc chairs (typically tested using *AS/NZS 3813:2016*)

Chairs intended for use in very severe applications or by very heavy people should be assessed against *AFRDI 151*.

2 Test Levels

Most furniture standards in Australia and overseas are performance standards - they take an 'accelerated lifetime' approach. Naturally, the lifetime will depend on the application in which a product is used - some situations will be far harder on furniture than others. This is often addressed in standards by designing test levels that reflect the relative severity of various uses.

Level 3	General domestic
Level 4	Heavy domestic/Light commercial
Level 5	General Commercial
Level 6	Heavy Commercial

AFRDI Blue Tick certification is only available at test levels 4, 5 and 6. If you wish to test a chair at level 3 we are happy to do so but certification is not available at this level.

3 Costs

Please contact Furntech-AFRDI for a quotation. Our quotation will include:

- freight (for the number of chairs required for evaluation) from your nearest AFRDI freight forwarding depot to Furntech-AFRDI (see section 7).
- up to three back sizes if they share the same construction and shape and are supplied with the sample chair - normally low, medium and high backs.

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Furntech-AFRDI Testing Information Kit – Fixed Height Chairs

- AFRDI Blue Tick Product Certification for three years (unless otherwise requested or if the test is at level 3).

3.1 Adjustments

In the event that this product fails the assessment or the assessment is terminated at the owner's request, a credit towards future charges, available for a period of 3 years from the date of engagement, will be issued for the unused portion of the assessment fee. If tests have to be repeated further charges are also normally applicable.

3.2 Discounts

Furntech-AFRDI members receive discounts on testing and research fees. Information on membership is available from the Institute or our website. A quantity discount is also available when three or more chairs are forwarded for full testing to the standard at one time.

4 Payment

Furntech policy is that **PAYMENT MUST BE MADE BEFORE TESTING COMMENCES**. Please phone 03 6326 6155 to request an invoice if this will help to facilitate payment. Facilities are available for payments by Visa and MasterCard.

5 AFRDI Blue Tick Certification

AFRDI Blue Tick certification is open to suppliers whose products and organisations meet the required standard. It is available at test levels four, five and six only.

The concept is that for Furntech to endorse a product, the Institute needs to have an on-going contractual relationship with the supplier that ensures purchasers can rely on certificates of endorsement. Certification involves periodic audits and the investigation of complaints arising from the sale of endorsed products.

Under the AFRDI Blue Tick product certification program, suppliers agree to:

- maintain quality of production to at least that of the samples tested;
- advise of changes in the product including changes in materials, components and means and place of manufacture **prior** to these changes taking place;
- not use (nor permit its agents to use) the logo to promote goods which are not covered by the agreement or to misrepresent the nature of Furntech-AFRDI's endorsement;
- keep and make available a register of complaints arising from the sale of goods covered by the agreement;
- agree to random checks of the quality of products covered by the agreement;
- maintain an adequate product liability insurance cover; and

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- pay a certification fee – three years' fee is included in the testing charge.

In return, Furntech-AFRDI agrees to:

- permit the use of the Furntech-AFRDI logo to promote goods covered by the agreement; and
- commend to specifiers and purchasers the goods covered by the agreement in lists on the Institute's website.

A copy of the agreement and any further information is also available on request.

Furntech publishes lists of certified products on its website www.furntech.org.au

6 What You Get

Assuming that the product complies and that you sign an AFRDI Blue Tick product certification agreement, at the end of the process Furntech-AFRDI will:

- enter into a product certification agreement with the supplier of the chair, or add the chair to an existing agreement. Three years' certification fee is typically included in the testing charge;
- issue a Test Report and a product certificate;
- add the product to the Furntech-AFRDI list of endorsed products under the AFRDI Blue Tick Product Certification Scheme.

7 Freight

Refer to the Institute's [Information Kit on Freight to Furntech-AFRDI](#). Distribution of this Kit in hardcopy form will include the freight-related information as a supplementary sheet.

8 Timing

Freight normally takes between 7 and 14 days and the testing process for Level 4 takes from three to four weeks, while Levels 5 and 6 take approximately one week longer.

When the chair, the Testing Request form and payment are all received, the item will be placed on the testing schedule and testing will commence shortly thereafter.

9 Confidentiality

Testing conducted at Furntech is confidential. The Institute's procedures prohibit the disclosure of the fact that an item is being tested and the results of any such testing without the express permission (generally required to be in writing) of a representative of the party commissioning the testing.

To assist us to preserve the confidentiality of other customers, we request three working days notice of an intended visit to the Institute's laboratory.

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10 The Next Step

If you wish to proceed with testing on the basis of our quotation, please follow these steps:

- 1 Copy the Testing Request form, Information Sheet and checklist and complete both for each chair. E-mail a copy to Furntech and attach a copy to the chair; and
- 2 PLEASE MARK THE MODEL NAME/NUMBER ON EACH CHAIR BEFORE DISPATCH. The name should match that used on the Testing Request Form. To assist with matching chairs with the Testing Request forms, please attach a copy of the Testing Request form to each chair.

11 Queries

If you have any problems with any of this please phone Furntech on 03 6326 6155.

Furntech-AFRDI Testing Information Kit – Fixed Height Chairs

Testing Request – Fixed Height Chairs

Please complete for **each model** to be tested and **email** (admin@furntech.org.au) one copy and attach another to the sample before dispatch.

All fields must be completed.

ORGANISATION:

PRIMARY CONTACT: (*Who do we contact during testing?*)

STREET ADDRESS:

.....P/CODE:.....

TEL: FAX:.....

WEB:.....

EMAIL:..... ABN:.....

FACTORY NAME:.....

FACTORY ADDRESS:

..... COUNTRY:..... P/CODE:.....

Product Description

MODEL NAME/NUMBER: (***PRINT*** the name you wish to appear on the certificate)

TEST LEVEL:.....

PROTOTYPE* PRODUCTION SAMPLE

***NOTE: No certificate will be issued for a prototype, and it therefore will not appear on the Furntech-AFRDI Webpage. After prototype testing, a further *production sample* will need to be submitted for full testing at additional cost before the product is certified.**

Authorisations and Declaration

I warrant and declare that the information provided is accurate in every detail.

I authorise Furntech-AFRDI or its agents to carry out tests at the quoted price.

Signature of authorised officer:

Name: (***PRINT***)

Position in company: Date:

Test sample(s) will not normally be returned. If you do want them returned, please indicate here (note extra freight charges will apply):

YES

Any significant issues pending/impending with product (e.g. field failures, claims, recalls)?

YES (if yes, please attach summary) NO

OPTIONAL: Should the product(s) described above be certified by Furntech-AFRDI, I authorise Furntech-AFRDI to list the compliance certificate on its website.

YES NO

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INFORMATION SHEET AND CHECKLIST

The following information is required for each chair to be tested.

Name of Company: (one company name only).....

Model Name/Number (one name only)

Material and Component Information Required

Add information as applicable. If space is insufficient please attach additional pages.

Component	Manufacturer	Model identification
Seat foam / mesh		
Backrest foam / mesh		
Glides		
Castors (hard/soft wheel)		
Foot ring		
Swivel plate/mechanism		
Star base / Base plate		

Detailed Description of Chair

Frame type (4 leg/sled/cantilever/pedestal/swivel) specify	
Frame Construction (timber/metal or other) specify	
Seat type (plastic/upholstered/wooden or other) specify	
Back type (plastic/upholstered/wooden or other) specify	
Is the chair stacking?	

Care

Upholstered chairs shall be labelled according to the care labelling requirements as set out in AS/NZS 1957.

Authorisation

I warrant that the information above is accurate.

Signature of
Authorised Officer.....Date.....

Name (print).....

Position in Company.....